

Thursday, February 9, 2012

Recorder: Mary Gescheidle

Attendance: Sarah Arnold (Agnesian HealthCare Doll & Assoc), Jackie Block (Agnesian Behavioral Health), Diane Fett (Birth to 3), Mike Frank (FDL City PD), Sandy Fryda (FDL Co. Health Dept.), Nancy Hackbarth (FDL School Dist. 4K), Becky Holzman (FDL Co Dept. of Comm. Prog.), Sarah Kirchoff (FDL School Dist. FHS), Blair Krueger (FDL School District), Julie Rehfeldt (FDL School Dist. FHS), Karen Rucks (Lutheran Social Services), Ryan Scheel (Boys & Girls Club), Amy Sebert (Aurora HealthCare), Marian Sheridan (FDL School Dist. Health and Safety Prog.), Jamie Sigafus (FDL Co. Juvenile Court Svs.), Mark Strand (FDL Co. Sheriff's Office), David Wiltzius (Delta Center)

Excused: Deb Ellingen (NFDL School District), Kevin Lemke (FDL City PD), Kim Mooney (FDL Co. Dept. of Social Svs)

Absent: Judy Olson (FDL School District, Danica Lewis (FDL School District), Lauren Martin (FDL Co. Dept. of Social Svs)

Topic	Major Point Discussed	Resolution and Action Required	Assigned to	Due Date
Welcome & Introductions	<ul style="list-style-type: none"> • Marian Sheridan welcomed the group • December Steering Committee meeting minutes were approved as submitted. • January Executive meeting minutes were included in the meeting packets for reference. 			
Element Committees	<p>Element Chairs provided the following updates for each committee:</p> <ul style="list-style-type: none"> • Element 1: Mark Strand – See Element report • Element 2: Karen Rucks – See Element Report • Element 3: Julie Rehfeldt – Action Planning Update will be discussed later in meeting • Element 4: Becky Holzman – See Element report • Element 5: Nancy Hackbarth – See element report 	<ul style="list-style-type: none"> • Contact your FDL County Board representative to support Social Host Ordinance (Christie will email supporting materials) 	Committee members	2/14/12
Parent and Family Engagement	<ul style="list-style-type: none"> • Parent and Family Engagement was identified as 1 of the 6 priorities for sustainability, and Element 3, along with community partners, is working to identify a plan to move from participation to engagement. • Parent and Family Engagement is a topic that is of interest to all schools and community providers, as well as an area that can always be improved. • State PTA has an interest in attending Focus Group with parents. • CSI has used various methods to support Parent and Family Engagement in the past, including Parent Group, Parent Educators, and parent education/information sessions that were a part of the community-wide education series. • To really know what parents want and achieve true Parent and Family Engagement, we need to include the parents in discussion and planning. • Reviewed data from the 2011 Parent Climate 	<ul style="list-style-type: none"> • Support the implementation for Parent and Family Engagement Action Plan: <ul style="list-style-type: none"> ⇒ Parent Focus Group will be held on February 29th at the Boys & Girls Club ⇒ Community work session will be held by March 15th to begin creating an action plan ⇒ Action Plan will be developed and completed by June 10th ⇒ Implementation of action plan will be ongoing 	Committee members	Ongoing

	<p>Survey, 2011 Boys & Girls Club Parent Needs Assessment, and 2011 FDL Student Alcohol, Tobacco, and Other Drug and Health Experience & Attitudes Survey.</p> <ul style="list-style-type: none"> • Element 3 committee chair, Julie Rehfeldt, reviewed background for Parent and Family Engagement planning, including collaborative work between Steering Committee, Element 3, and Technical Assistant Cynthia Wright (see proposal in mtg. packet for additional details). • Steering Committee and other community partners will be asked to consider being a part of the implementation plan by supporting the action plan that addresses the partnerships between families, schools, and communities. • Throughout the action planning process - may want to look at additional data that addresses how welcoming school or community settings are for parents, as well as parents' interest in becoming more engaged with school and community providers. • As the community action plan is developed, we want to be sure to be inviting parents who have not traditionally been involved and ask them to help with a specific task; contact them regularly & not just when things have gone wrong. Consider opportunities for parents to be engaged 24/7, to accommodate all parents (how can parents be engaged, even if never stepping into the classroom?) • Steering Committee worked possible ways to engage parents and families in each element area – in preparation of community action planning process. 			
SSHS Logic Model for 2012/13	<ul style="list-style-type: none"> • Reviewed proposed changes to the 2012/13 logic model • Element 1 - ok • Element 2 – ok Take Back Day – April 28th • Element 3 – ok • Element 4 – ok • Element 5 - ok 	<ul style="list-style-type: none"> • Motion to approve changes to 2012/13 Logic Model by Ryan Scheel • Seconded by Sandy Fryda • Motion passed 		
Memorandum of Agreement for 2012/13	<ul style="list-style-type: none"> • Review updated Memorandum of Agreement 	<ul style="list-style-type: none"> • Appointments will be made for signatures the week of February 13th 		
Future	2011/12 School Year Meeting Dates & Locations (12pm	<ul style="list-style-type: none"> • Meeting date, location and prior 		

Meetings	- 1pm) • April 12 @ North Fond du Lac School District • June 14 @ FDL District Administration Building	meeting minutes available @ http://www.csifdl.org/steering.html		
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Submitted by Mary Gescheidle and Christie Reese